

國立臺北大學推動國際學術沙龍補助作業要點

107 年 5 月 15 日簽奉校長核定

112 年 6 月 1 日簽奉校長核定

一、 目的：

國立臺北大學（以下簡稱本校）為促進本校教研人員之國際學術合作交流，進而組成跨國團隊共同撰寫論文或進行國際合作研究等，以提升本校研究能量，特訂定「國立臺北大學推動國際學術沙龍補助作業要點」（以下簡稱本要點）。

二、 補助對象：

（一）補助成立特定議題跨國團隊：

- 1、由本校一位現職專任教研人員擔任召集人，就其訂定之主題邀集具該領域研究專長之成員組成特定議題團隊，團隊人數得為 3 至 5 人，且至少 1 位須為任職於國外學術研究機構（含中國大陸、香港及澳門地區）之學者專家，透過定期集會、辦理主題相關活動等方式，進行跨國交流，並共同發表論文或進行國際學術研究合作。
- 2、申請人須為本校編制內專任教師、研究人員及依本校約聘教學人員聘任辦法聘任之約聘教學人員，到校年資未滿 8 年，且符合國家科學及技術委員會（以下簡稱國科會）專題研究計畫申請資格者。
- 3、其餘國內團隊成員須為任職於國內學術研究機構之學者專家（不含學生及博士後研究人員）。

（二）申請書內容敘明之活動項目，若獲得研發處或國際處其他補助，該項目不得重複請領本要點補助。

三、 實施方式：

提供每一團隊定額之經費補助，期透過各式學術交流活動之運作（如移地研究進行資料蒐集、邀請國外團隊成員來臺研商合作計畫、舉辦小組會議），促進教研人員之跨國學術交流合作，激發多元創新研究構想，以提昇研究能量。

四、 補助期間：至當年度 12 月 31 日止，本補助經費需依當年度之高教深耕計畫規定時程完成核銷作業，不得申請保留。

五、 補助經費與項目：

(一) 每一計畫案最高補助新臺幣 20 萬元整，本處得依計畫內容審核補助額度，補助項目為業務費，以支應計畫執行所需為限，可含以下類別：

1、 國外差旅費：含執行國際合作與移地研究、至國外參觀訪問或研習等。所參加活動應與研究議題相關，並檢附參訪邀請函、活動日程表或相關證明文件，無法提供者，不予核銷，

2、 邀請國外團隊成員來臺費用（含其研究生、博士生及博士後）：機票費及日支酬金依「行政院各機關聘請國外顧問、專家及學者來臺工作期間支付費用最高標準表」所訂支出標準辦理為原則。

3、 研究人力費及耗材費：

(1) 研究人力費限補助工讀費（不得高於基本工資之時薪），不得編列計畫主持人及博士級研究人員之研究人力費。

(2) 工讀費之編列不得高於總預算經費百分之三十。

4、 其他與執行申請案直接有關之費用。

(二) 團隊成員如以視訊或其他數位科技進行演講或技術指導等，得依行政院所訂出席費、稿費、講座鐘點費及補充保費等支給規定編列演講、鐘點費等。

(三) 每位教師每年補助件數以 1 件為限。

(四) 本補助每年總補助件數及金額視年度經費預算而定。

六、 申請時間及方式：

(一) 受理申請時間：依本處公告期程辦理。

(二) 申請人應提交申請文件電子檔 1 份。

七、 審查方式：

由研發處召開審查會議進行審查後核定之。申請人應依審查結果調整計畫內容。

(一) 申請人之義務：申請人應於補助期滿後 2 個月內提出成果報告，且就下列事項擇一執行，於下次申請前繳交相關證明文件後，方得再次提出補助申請：

1、 3 年內獲得國內外政府單位，或公民營機構、財團法人等團體補助之研究計畫（計畫參與人員須包含本申請案團隊之國外成

員，且計畫主題需與本次申請補助之研究議題相關），並與國外團隊成員發表 1 篇國際學術會議論文（所稱國際學術會議，係指具審查機制，且參與發表或評論之學者來自三個國家[含]以上[以專職工作單位所屬國家認定之，香港及澳門屬中國大陸]）。。

2、 申請人應以本校名義撰寫 1 篇與國外團隊成員合著之論文，且於 3 年內被 SCIE/ SSCI/ A&HCI/ SCOPUS 資料庫之國際學術期刊接受（須檢附接受函）。

（二）以上論文發表時須於致謝處註明國立臺北大學及校內補助編號（NTPU-ORD- No. 000000）。

（三）申請人執行本案之成果，將列為未來申請本項補助之審查參考。

八、 本要點所需經費，由教育部高教深耕計畫經費支應。

九、 本辦法經簽請校長核定後實施，修正時亦同。

Operation Directions on Grants for Promotion of International Academic Salon of National Taipei University

Approved by the President on June 1, 2023

I. Purpose:

For the purpose of promoting international academic cooperation and communication of the faculty and research fellows and further forming transnational teams to jointly write papers or do international cooperative research so as to upgrade NTPU's research capacity, National Taipei University (hereinafter referred to as "NTPU") stipulates the Operation Directions on Grants for Promotion of International Academic Salon (hereinafter referred to as "the Directions").

II. Subsidized subjects:

(I) Subsidization for forming transnational teams focusing on specific topics:

1. The convener must be a current member of the full-time faculty and research fellows of NTPU, who will, according to a specific topic decided by him or her, invite members with research skills in the field concerned to form a team on the specific topic. The team size must be between 3 and 5 people. At least one team member must be a scholar or expert employed by a foreign academic institution (including those in mainland China, Hong Kong and Macao). Through periodical meeting or relevant activities related to the topic, the team shall have transnational communication and jointly publish papers or conduct international academic research cooperation.
2. Applicants must be the full-time faculty, research fellows within the staff complement of NTPU, or contracted teaching staff recruited according to the Regulations Governing the Recruitment of Contracted Teaching Staff of NTPU, who have a seniority of less than 8 years and who is qualified for applying for special research projects of the National Science and Technology Council (hereinafter referred to as "the NSTC").
3. The remaining domestic team members must be scholars or experts employed by domestic academic research institutions (excluding students or postdoctoral researchers).

(II) If any activity item listed in the application form has been subsidized by ORD or Office of

International Affairs, such item shall not be repetitively used to be applied for grants under the Directions.

III. Implementation methods:

A fixed amount of grants is provided to each team in anticipation of promoting transnational academic communication and cooperation of the faculty and research fellows, stimulating diverse, innovative research ideas and upgrading research capacity through operation of various academic communication and activities (e.g. relocating to collect data for research, inviting foreign team members to Taiwan to discuss cooperation projects, and holding team meetings).

IV. Subsidized period:

Until December 31 of the same year. The reimbursement procedures for grants must be completed according to the time schedule required by the Higher Education Sprout Project, Ministry of Education of the same year. No applications for reservation are accepted.

V. Subsidized amount and items:

(I) The maximum amount of grants for each project is NT\$200,000. This Office may review the subsidized quota according to the project content. The grant is categorized as the business expense only for the need of implementing the project. The types thereunder include:

1. International traveling expense: Including international cooperation and relocation research, and visiting or studying abroad. Activities conducted shall be related to the research topic. Invitation letters, activity agendas or other relevant documents shall be attached. Applications without such attachments will not be approved for reimbursement.
2. The expense for inviting foreign team members (including doctoral and master students and postdoctoral researchers) to visit Taiwan: Airfares and daily allowances are based on the standards stipulated in the "Table of Maximum Allowances for foreign Advisors, Experts and Scholars Engaged by Each Agency of the Executive Yuan to Work in Taiwan."
3. Research personnel expense and consumables expense:

- (1) The research personnel expense is limited to subsidizing part-time workers (not more than the hourly rate of the minimum wage). The research personnel expense

for the project leader and doctoral research fellows shall not be budgeted.

- (2) The budget for part-time workers shall be more than 30% of the total amount of the budget.

4. Other expenses directly related to implementing the project.

- (II) Team members, if rendering lectures or technical guidance via videos or other digital technology, may be budgeted for lecture fees, hourly fees, etc., based on regulations stipulated by the Executive Yuan for attendance fees, authors' remuneration, hourly fees for lectures and supplementary premiums.
- (III) Each faculty member is limited to submitting one application for grants each year.
- (IV) The total number of subsidized cases and the subsidized amount each year are subject to the annual budget.

VI. Application deadline and methods:

- (I) Application deadline: In accordance with the schedule announced by this Office.
- (II) The applicant shall submit one copy of the application documents in the form of an electronic file.

VII. Review method:

The review shall be conducted through a review meeting organized by the ORD. The applicant shall adjust the project content according to the review results.

VIII. Applicants' obligations:

- (I) Applicants shall submit a result report within 2 months of expiry of the subsidized period. Furthermore, they must choose one of the following options to implement. Only after submitting the relevant supporting documents for the chosen option before the next application, they can proceed to submit another subsidy application.:

- 1. Obtain a research project subsidized by a domestic or international government agency, public agency/private institution or foundation (foreign team members must be listed as

project participants in the application form) within three years and publish one international conference paper (the so-called international conference is a conference with a review mechanism in which scholars participate for publication or review are from three or more countries based on the country where the unit by which a scholar is employed for full-time work is registered; Hong Kong and Macao belong to mainland China). Furthermore, the project theme must be relevant to the research topic of the current granted application.

2. Write one paper in the name of NTPU with foreign team members as co-authors, which shall be accepted within 3 years by an international academic journal in the journal database of SCIE, SSCI, A&HCI or SCOPUS (a letter of acceptance shall be attached).

(II) When the above paper is published, National Taipei University and the internal subsidization code (NTPU-ORD- No.OOOOOO) shall be specified in the acknowledgement section.

(III) The result of an applicant implementing the project will be a reference to be reviewed for the applicant's subsequent applications for grants under the Directions.

IX. The funds required under the Directions will be appropriated from the funds of the Higher Education Sprout Project, Ministry of Education.

X. The Directions are to be implemented after approved by the President. The same rule applies to the revision hereof.