

# FACT SHEET

## GENERAL INFORMATION

Name of the university:	<b>University of West Bohemia</b>
Erasmus code, PIC:	CZ PLZEN01, 999843894
Address:	Univerzitni 8, 301 00 Pilsen, Czech Republic
Legal status:	State-recognized higher education institution
Homepage:	<a href="http://www.zcu.cz/en/">http://www.zcu.cz/en/</a>
Faculties:	Faculty of Economics (FEK) Faculty of Arts (FF) Faculty of Education (FPE) Faculty of Law (FPR) Faculty of Mechanical Engineering (FST) Faculty of Electrical Engineering FEL) Faculty of Applied Sciences (FAV) Faculty of Health Care Studies (FZS) Ladislav Sutnar Faculty of Design and Art (FDU)



## **INTERNATIONAL OFFICE**

Address: Univerzitni 20, 301 00 Pilsen, Czech Republic  
Web: <http://www.international.zcu.cz>  
Facebook: [www.facebook.com/zahranicni.vztahy](http://www.facebook.com/zahranicni.vztahy)  
Email: [international@rek.zcu.cz](mailto:international@rek.zcu.cz)

Contact persons	Position	Contact data (Email/ Phone)
Pavĺína Bínová	Erasmus+: Traineeships, staff mobility	binova@rek.zcu.cz/ +420 377 635 712
Ladislav Vilček	Freemovers: Outgoing students	vilcekl@rek.zcu.cz/ +420 377 635 775
Jana Jánská Lonská	Degree incoming students	jjanska@rek.zcu.cz/ +420 377 635 757

### **ERASMUS+ coordinators:** [erasmus@service.zcu.cz](mailto:erasmus@service.zcu.cz)

Eva Kotoučová	Erasmus+: Incoming students Freemovers: Incoming students	ekotouc@rek.zcu.cz/ +420 377 635 799
Jana Ovsjanniková	Erasmus+: Inter-institutional agreements Erasmus+: Teaching mobility	ovsjan@rek.zcu.cz/ +420 377 635 773
Lenka Porazilová	Erasmus+: Outgoing students Erasmus+: Credit mobility	porazilo@rek.zcu.cz/ +420 377 635 783

## **GENERAL INFORMATION FOR STUDENTS**

<https://www.zcu.cz/en/Students/study-guide.html>

### **ACADEMIC CALENDAR IN GENERAL**

Web link of academic calendar: <https://www.zcu.cz/en/Students/schedule.html>

Orientation week: 1 week before each semester

Beginning of courses: Winer semester - mid September  
Summer semester - mid February

Exam period: Winter semester - January – mid February  
Summer semester - mid May – end June

## STUDY PROGRAMMES

List of courses available for all students: <https://portal.zcu.cz/ects/?lang=en>

## ACCOMMODATION

Accommodation: university dormitories  
Web link (basic information): [www.skm.zcu.cz](http://www.skm.zcu.cz)  
Rent (approx.): 2 600 CZK ~ 100 €/ month

## EXCHANGE STUDENTS (ERASMUS+, FREEMOVERS):

### FACULTY COORDINATORS:

#### Faculty of Economics:

Mgr. Ivana KUTÁČOVÁ - [ikutacov@sma.zcu.cz](mailto:ikutacov@sma.zcu.cz)

#### Faculty of Mechanical Engineering:

Ing. Roman ČERMÁK, Ph.D. - [rcermak@kks.zcu.cz](mailto:rcermak@kks.zcu.cz)

#### Faculty of Education :

Mgr. Barbora Reynaert, Ph.D. , [bbenesov@kan.zcu.cz](mailto:bbenesov@kan.zcu.cz)

#### Faculty of Electrical Engineering:

Ing. Jan Michalík, Ph.D. - [jmichali@kev.zcu.cz](mailto:jmichali@kev.zcu.cz)

#### Faculty of Design and Art:

Mgr. Markéta KOHOUTKOVÁ - [mkohoutk@fdu.zcu.cz](mailto:mkohoutk@fdu.zcu.cz)

#### Faculty of Law:

JUDr. et PhDr. Stanislav Balík, Ph.D. - [sbalik@kpd.zcu.cz](mailto:sbalik@kpd.zcu.cz)

#### Faculty of Philosophy and Arts:

PhDr. Mgr. Helena HOROVÁ, Ph.D. - [horova@kro.zcu.cz](mailto:horova@kro.zcu.cz)

#### Faculty of Applied Sciences:

Ing. Jan Pospíšil, Ph.D. - [favint@fav.zcu.cz](mailto:favint@fav.zcu.cz)

#### Faculty of Health Care Studies:

Ing. Alena Lochmannová, Ph.D., MBA - [lochmann@fzs.zcu.cz](mailto:lochmann@fzs.zcu.cz)

## COURSES AVAILABLE FOR MOBILITY (Exchange) STUDENTS

[http://www.zcu.cz/en/ects/ECTS\\_Part1/studijni-predmety/](http://www.zcu.cz/en/ects/ECTS_Part1/studijni-predmety/)

## GRADING SYSTEM

[http://www.zcu.cz/en/ects/ECTS\\_Part1/ECTS\\_credit\\_allocation.html](http://www.zcu.cz/en/ects/ECTS_Part1/ECTS_credit_allocation.html)

## APPLICATION PROCEDURE

Application documents:

1. Application form
2. Learning agreement
3. Accommodation form
4. Scan of passport (visa applicants only)

On-line registration (NEEDED!!):

<https://portal.zcu.cz/portal/uchazec/ects-prijezdy.html?&lang=en>

Deadline of application:

Summer semester - **November 30th** ( November 1st for visa applicants)  
Winter semester - **May 15th** (May 1st for visa applicants)

## ARRIVAL

Arrival:

before Orientation week (mid September / mid February)

Pick-up assistance:

Buddies ([www.esn.zcu.cz](http://www.esn.zcu.cz))

## EXTRA

Possibility to take preparatory Czech or English language courses (at beginner to advanced levels) within the **International Summer Language School** which has been held every July for 3 weeks since 1990. Language courses are also accompanied by afternoon cultural activities, rich social program and cultural life. A friendly international atmosphere promotes not only students' progress in language studies but also intercultural and international contacts in the forms of long-lasting friendships.

More info about ISLS: [www.isls.cz](http://www.isls.cz)

Deadline for submission of applications: usually **mid May**