電気通信大学　The University of Electro-Communications
国際教育センター　International Education Center (IEC)
Japanese University Studies in Science and Technology (JUSST Program)

JUSST@2022

UEC (Tokyo) Student Exchange Program
Japanese University Studies in Science & Technology (JUSST)

Host University	**The University of Electro-Communications (Tokyo, Japan)**
Program name	Japanese University Studies in Science & Technology (JUSST Program)
JUSST Program Coordinator	Dr. CHOO Cheow Keong (Associate professor) jusst@fedu.uec.ac.jp
Office address (where to send the application documents)	UEC Office for "JUSST" Exchange Program The University of Electro-Communications 1-5-1 Chofugaoka, Chofu City, Tokyo 182-8585, Japan
Admission	✓ Fall semester or ✓ Spring semester
Maximum duration	2 semesters
JUSST program related website	http://www.fedu.uec.ac.jp/jusst
Maximum number of students can be accepted	1-2 students per semester （ subject to selection and student accommodation at UEC ）
Application deadline	✓ April 30th (Fall semester entrance) ✓ October 31st (Spring semester entrance)
Date of Class begins and ends (duration of study)	✓ 1st weekday Oct to 2nd week Sep (2 semesters) ✓ 1st weekday Apr to 2nd week Mar (2 semesters) *A few may enroll for the 1st semester only
Course Offerings (Course list and description)	http://www.fedu.uec.ac.jp/tmp/JUSST-Courses.pdf http://www.fedu.uec.ac.jp/jusst/course-description
Required Application Documents	Please find the application forms at the following URL: http://www.fedu.uec.ac.jp/jusst/application 1. Form A (application form) 2. Form H (health certificate) 3. JASSO Scholarship Application (for applicant only) 4. Proof of English proficiency 5. Transcript of current academic record 6. Transcript already awarded academic record 7. Form SP (Study Plan) 8. Form RP (Prospective Research Lab and Research Proposal) 9. Form R (Referee's Report) 10. Certified copy of your passport 11. Certified copy of your student ID

		12. Video Letter #1 - 3 minutes with topic on your study/research background or current study activities at your home university, and your study plan. 13. Video Letter #2 - 3 minutes with topic on your motivation to apply our JUSST Program, and your prospective research topic in the JUSST Program 14. 1 recent ID/possport photos of applicant
Requirements for exchange students **(Language proficiency, minimum GPA, school year, etc.)**		1. Have good grounding in the field of Informatics, Science or Engineering. 2. Good academic record with an average score of 80%+ (2.3+ out of GPA Scale 3.0, or 3.0+ out of GPA Scale 4.0, or 5.5+ out of GPA Scale 7.0) 3. Applicant must be a 3rd or 4th year Undergraduate or Postgraduate at the time of enrollment 4. English Language Proficiency is required, such as TOEFL iBT=79+, TOEFL PBT=550+, IELTS=6.5+, or equivalent.
Dormitory	**How to Apply?**	UEC will apply on behalf of students
	Type?	Single room
	Guarantee?	Yes
	Cooking Allowed?	Yes
	Facilities?	Kitchen, shower, and toilet in room
	Furnished?	Desk, chair, and bed are provided
	Dormitory Cost?	About 25,000 JPY per month (utility bills not included)
	Check-in Date?	✓ 1st weekday of October (Fall semester) ✓ 1st weekday of April (Spring semester)
	Location	On Campus
	Website	http://www.fedu.uec.ac.jp/jusst/costs
Insurance	**Required?**	Yes
	Insurance Purchased from Home Country?	Not acceepted
	National and Student Insurance?	Total about 27,000 JPY per year. National Insurance around 12,000 JPY Student Insurance around 15,000 JPY

Evaluation Method for each Course	Grade (scores)
	  S (100%-90%) Excellent
	  A (89%-80%) Good
	  B (79%-70%) Fair
	  C (69%-60%) Pass
	  D (59%-0%) Failed

Number of Class hours per one Credit	1 credit = 15 hours / 1 semester (1 semester = 15 weeks)
Approximate settlement cost for the first month	✓ Student Insurance fees 27,000 JPY (for a year) ✓ Bedding set at around 10,000 JPY ➢ Living expenses at around 100,000 JPY per month in Tokyo
Pick up service	Date: 1st weekday of October (Fall semester) 1st weekday of April (Spring semester) Time: 7:00 to 17:00 *The shuttle bus from Narita Airport to UEC is out of service at the moment. The UEC office will inform you about the transportation option accordingly.*

The University of Electro-Communications (Tokyo, Japan) Student Exchange Program
Japanese University Studies in Science & Technology (JUSST Program)

Admission and Study Flow Chart

Procedures and Events			October Intake	April Intake
Application Procedures	Selection Process	• Open for Application	Mid of Feb	Mid of Aug
		• Nomination/Application Deadline	**30th Apr**	**31st Oct**
		• IEC Committees Screening Process	Mid of May	Mid of Nov
		• Notification of Acceptance - Acceptance Letter Release	End of May*	End of Nov

	Post Acceptance	• Admission Statements
		  - Form-D from and COE Application Form
		  - Student e-mail reply of intention
			Early of June	Early of Dec

		• Certificate of Eligibility COE Application (by UEC Office)	Early of June	Early of Dec
		• Announcement of Successful of Scholarship	End of May*	Mid of Jan
		• COE and VISA document send via post (by UEC)	Jul - Aug	Feb - Mar
		• VISA Application (at your local Japan Consulate or Embassy)	Aug	Mar

Program Schedule			October Intake	April Intake
Program Schedule	1st Semester	• Arrival at UEC	1st weekday of Oct	1st weekday of Apr
		• Orientation and Course Guidance	2nd weekday	2nd weekday
		• 1st Semester Classes Begin	5th weekday	5th weekday
		• Course Registration (online)	Mid Oct	Mid Apr
		• mini-Conference (Mid-term Presentation)	2nd week of Aug	2nd week of Mar
	2nd Semester	• Orientation and Course Guidance	2nd weekday of Apr	2nd weekday of Oct
		• 1st semester grade/transcript release	2nd weekday	2nd weekday
		• 2nd Semester Classes Begin	5th weekday	5th weekday
		• Course Registration (online)	Mid Apr	Mid Oct
		• mini-Conference (Final Presentation) & Closing Ceremony	2nd week of Mar	2nd week of Aug
		• Official grade/transcript release (send to your Intl Office)	2nd week of Apr	2nd week of Oct

For more information
Webpage: http://www.fedu.uec.ac.jp/jusst
Email: jusst@fedu.uec.ac.jp