

SCIENCES PO TOULOUSE FACT SHEET

For exchange programs and Free Mover students

University Diploma - International and Comparative Studies French track or English track

Contact Information	
Name of establishment	Sciences Po Toulouse
Erasmus Code	FTOULOUS 48
Website and page for international students	Sciences Po Toulouse International students English track French track
Mailing Address and Campus location	<p>Sciences Po Toulouse 21 allée de Brienne 31685 Toulouse, France</p> <p>Sciences Po Toulouse is in the center of the city and about a twenty-minute ride via the shuttle (<i>navette</i>) from the airport. The nearest stop to Sciences Po Toulouse on the airport shuttle is at Compans Caffarelli. Airport Shuttle Information. A single ticket costs about 10€ and tickets can be purchased on board (in cash).</p> <p>The nearest metro stations are Compans Caffarelli (line B).</p> <p>Subscription to Toulouse Transport Company (metro, bus, tram): Tisseo.</p> <p>A tram/bus/metro ticket costs €1.80 and can only be used up to 4 times over a period of 1 hour (1h30 for the airport shuttle). An annual ticket will cost 133€, or 13.10€ / month for students that are under 26 years of age (proof of student card must be shown when buying the <i>Pastel</i> transport card).</p>

International coordinators	<p>International Relations Office - Administrative Staff</p> <p>Lucile SEGUIN - Head of international office +33 (0)5 61 11 17 97</p> <p>Juliette BERNARD - Erasmus+ Project Officer +33 (0)5 61 11 12 88 international@sciencespo-toulouse.fr</p> <p>Anna READ - Incoming students coordinator University Diploma "International" - English track or French track +33 (0)5 61 11 02 66 incoming@sciencespo-toulouse.fr</p> <p>Sophie CESSSES / Elisa BALBONA - Outgoing students coordinators +33 (0)5 61 11 56 85 international@sciencespo-toulouse.fr</p> <p>International Relations - Program Directors</p> <p>Jean-Michel Eymeri-Douzans - Director of International Relations jean-michel.eymeri-douzans@sciencespo-toulouse.fr</p> <p>Elio Di Paolantonio - Program Director of the DU International - French-track elio.di-paolantonio@sciencespo-toulouse.fr</p> <p>Nathalie Pelissier - Program Director of the DU International - English track</p>
----------------------------	--

Nomination and Application Deadlines

Nomination procedure and deadlines	<p>International coordinators are asked to nominate their outgoing students by e-mail (incoming@sciencespo-toulouse.fr) by the 30th April for the Fall Semester or the 15th October for the Spring Semester.</p> <p>Nominations must include: <i>Student's name, date of birth, gender, academic e-mail address, field of study, level of study, period of stay.</i></p>
Application deadlines	<p>Application deadlines:</p> <p>Fall Semester: May 20th Spring Semester: November 1st</p>
Application procedure	<p>Students can apply to our international program via the link on our website:</p> <p>English track applications French track applications</p>

Nomination and Application Process

VISA	<p>French Ministry of Foreign Affairs Visa Applications</p> <p>Visa are not necessary for nationals of EU-member states. Permits to stay in the country are no longer a requirement for EU citizens.</p> <p>Students who are coming from a member country of Etudes en France must apply for a Visa on the EEF platform.</p>
Accommodation	<p>Only the International Office of Sciences Po Toulouse can provide university accommodation in one of the CROUS halls of residence. A request must be made during the application process. No student dorm will be attributed through the CROUS and must only go through the Sciences Po International Office.</p> <p>Monthly rent at a hall of residence in Toulouse will cost approximately €300. We are unable to guarantee a room for each student as the number of rooms is limited. The applicant will be informed in the first two weeks of July if they have been attributed with a place at a hall of residence. We shall do our utmost to accommodate.</p> <p>Private accommodation is the alternative option in Toulouse for visiting students that do not wish to stay in a CROUS dorm or who are not attributed a room. An apartment in the center of Toulouse for a student will cost in the region between €450 and €600 per month. It is also possible to find a room with families. Students should start looking for accommodation as soon as possible. They can either do this on their own or they can seek help from the Federal University of Toulouse and subscribe to their Toulbox.</p> <p>The French state provides financial aid (CAF) to students (including foreign students) as long as they meet certain criteria. Requests for the CAF are made in September and will be granted in October and paid for the first time in November, for example. The CAF internet site is only in French, but, you can find someone to help you complete the application at the Toulouse Welcome Desk if you do not speak French. To benefit from the housing allowance, a foreign student from outside of the EU must have a valid OFII visa and a residence permit (or a receipt of request of the residence permit).</p> <p>The housing allowance can be paid directly to the owner of the rented apartment you are staying in and then deducted from your rent every month. The calculation of the housing allowance will be made on the basis of the applicant's financial resources, family situation, nature of the accommodation, place of residence, rent and the number of dependents that they may have. You can be staying at a sublet, shared accommodation, hall of residence, hotel, furnished accommodation but you must not be staying with a relative and you must have a French bank account and be the rental agreement holder (with the ability to provide a receipt of rent).</p>
Student support	<p>The Toulouse Welcome Desk provides a range of services, including orientation sessions, assistance with administrative procedures (such as residency permits), information on housing options, cultural integration support, and general guidance on living in Toulouse.</p> <p>To facilitate your procedures related to your arrival and your settling in Toulouse and the region, the University of Toulouse offers you packs & services adapted to your situation and your needs: the Toul'Box.</p> <p>The Toul'Box offers a range of basic services to facilitate your stay in Toulouse. This pack includes a personalized appointment, delivery of a transportation card and assistance in opening a bank account. Students can complete this pack by adding optional services, such as accommodation search and booking.</p>

Application process	<p>STEP 1: The partner university provides the Incoming Officer at Sciences Po Toulouse with the nominated students from their university. The student completes the application form online – students will be contacted by the IRO with the procedure which is also available on our website.</p> <p>STEP 2: The International Relations Office will examine the applications of students. If they are accepted, a letter of acceptance will be issued to the student, enabling them to apply for visas if needed.</p> <p>STEP 3: Once students have received their letter of acceptance, they can connect to the University of Toulouse's Toolbox to create an account if you wish to.</p> <p>STEP 4: Students will receive a guide with the online registration procedure in June. The registration must be completed before the beginning of classes as without it, students will not have access to the online course platform.</p> <p>International students will be invited to a welcome meeting to receive all the necessary information for their stay.</p> <p>The course schedules will be available from September every year for the Fall Semester and in January for the Spring Semester.</p> <p>The cost of enrolment for partner universities is waived. There is no registration fee. For free movers, the cost of enrolment stands at 1164€ for one semester or the full academic year.</p> <p>All international students studying in France can sign up to the French Social Security. It can be done online and is free.</p> <p>STEP 5: MÔndus is the Sciences Po Toulouse association which welcomes international students. Each year, they organize various events to introduce international students to French culture and allow them to meet French students.</p>
---------------------	---

Course offer	<p>There are two possibilities for international students: the English track and the French track. Students who wish to study in both languages will be able to pick a major in one language and to access two courses from the other linguistic track if they can attest a B2 level in both languages.</p> <p>These multidisciplinary programs give access to a wide choice of courses that cover all fields of the Sciences Po Toulouse Diploma: political science, law, international relations, sociology, history, economics. Both programs are available on our website in the "program" tab of each linguistic track.</p> <p>Exchange students will be awarded the ECTS credits corresponding to the validated courses. Those who study at Sciences Po Toulouse for an entire academic year can obtain the University Diploma in International and Comparative Studies if they validate a total of 60 credits over the year (30 credits per semester).</p>
Academic calendar	<p>Fall Semester (Semester 1): 2nd September 2024 – 6th December 2024 Exam sessions will take place at the end of each course or during the week following the end of the courses. Courses will end before the Christmas break allowing students to return home for the holiday period.</p> <p>Spring Semester (Semester 2): 6th January 2025 - 4th April 2025 Exams sessions will take place at the end of each course or during the week following the end of the courses.</p> <p>There will be a re-sit session that is organized from 16 – 24th June 2025 for courses that have not been validated.</p>
Vacations	<p>28 October - 3 November 23 December - 3 January 2025 24 February - 28 February 14 April - 25 April</p>
Qualifications	<p>For the DU International it is recommended that the student applying have at least a level of B2 the chosen linguistic track. Partner universities must select students on this criterion also. They should normally have completed at least two years of higher- education studies (120 ECTS) in relevant subject areas that are taught on the Diploma.</p> <p>A letter showing that the level of French is of this standard should be provided if the student is coming from a partner university under bilateral exchange or Erasmus+. Language proficiency can also be proven with official transcripts of records from previous university studies or an official language test (TOEFL, DELF or TCF). The list of language proficiency documents accepted for admission are available on our website in the English track - French track</p> <p>The University Diploma in International and Comparative Studies (one-year degree) will be attributed to those who have successfully completed the course by validating 60 ECTS (including the obligatory courses).</p>