

GRADUATE PARTNERSHIP Programs

APPLICATION INSTRUCTIONS

Here you will find instructions on how to complete your MET International graduate program application. Please read the application information and instructions thoroughly and be in touch with the MET International Office with any questions (phone: +1-617-353-8429 or email: metintl@bu.edu.)

APPLICATION TIMELINE:

Fall Semester Application Opens:	February 1
Application Deadline:	April 15

APPLICATION CONTENT & DEADLINES

Deadlines:

April 15 (Fall semester)	WebAdmit application form Supporting Documents to be uploaded as part of your application: Learning Agreement (ensure it is signed by you and academic advisor at home institution) Academic transcripts (undergraduate and graduate) TOEFL, IELTS, or Duolingo Score Letter(s) of Recommendation (as required by program) Resume
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Deadlines:

Within 2 weeks of admission International [Student Data Form](#)
[Financial Documentation](#) in English (sample for reference)
[Affidavit of Support](#) if you are financially sponsored
[Billing Authorization](#) provided by your home institution if they will pay tuition and/or fees on your behalf
Copy of passport picture page, valid for at least 6 months after the start of your program
Copy of any US immigration documentation, if you have been in the US in the past 6 months

APPLICATION INFORMATION TO REVIEW

- Not every program offered is accepted by your institution. Know the programs available to you before you apply.
- Not all programs run every semester. Check with MET International to ensure the program is offered during your intended study period.
- Students seeking a master's degree should select and apply to the relevant master's program; do not select a graduate certificate program that corresponds to your degree.

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Boston University Metropolitan College International

- For Admin Science Certificates and Degree Applicants: Admitted students can pursue a 4-credit internship the semester immediately following the first academic semester (contingent upon successfully completing the 4 courses of the first semester of study).
 - To include this in your course of study, answer “YES” to the question on whether you intend to complete an internship when completing your application.

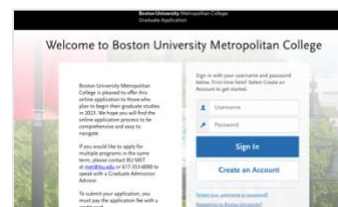
Be aware of program-specific information listed here:

BU MET Programs	Program-Specific Information
<ul style="list-style-type: none"> Master of Science in Project Management Master of Science in Applied Business Analytics Graduate Certificate in Project Management 	Admitted students must successfully complete a non-credit, online preparatory laboratory prior to the start of the first certificate course. Expect information about required labs upon admission.
<ul style="list-style-type: none"> Master of Science in Financial Management Graduate Certificate in Financial Management Graduate Certificate in Investment Analysis Graduate Certificate in International Finance 	Pre-requisite courses or evidence of proficiency in Accounting and Corporate Finance must be shown on the student transcript. Inquire with your home institution for more information.
<ul style="list-style-type: none"> Master of Science in Computer Information Systems All Graduate Certificates in Computer Science 	Pre-requisite courses or evidence of proficiency in specific areas of study must be shown on the student transcript. Inquire with your home institution for more information.

READY TO APPLY?

Use the **WebAdmit** application Portal to start your application.

- On the application homepage, click **“Create an Account”** to set up a username and password.
- Upon logging in, you must first click **“Enter Invitation Code”** in the top-right corner of the application and enter the unique code provided to you by your institution. Do not proceed with any portion of your application prior to this step. Please note invitation codes are unique and may only be used once.
- After your invitation code is successfully entered, click the **“Filters”** button, select **“Program Type,”** and then select **“Programs for Affiliated University Partners.”**
- A list of all partner-affiliated programs that you’re eligible to apply to will now display on the screen. Use the search function to locate the program of your choice. Upon locating



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your program, click the “plus” symbol on the left-side of your screen to begin your application.

- **NOTE:** *Some graduate certificate programs will have two distinct applications: advanced and non-advanced. “Advanced” certificates include an internship upon completion of your first semester of study, thereby increasing the program length from one semester to two semesters.*

5. Upon completing all required application questions and uploading all required documents, submit your application.

Please note the following:

- If you exit the application before completing it, you will be able to log back in to resume your application.
- Your application will not be reviewed until all required documents have been uploaded.
- Admissions decisions will be sent approximately 3 weeks after your completed application is submitted.