



FACT SHEET 2023 – 2024

EXCHANGES, STUDY ABROAD, FREEMOVER



HSBA

DIE DUALE BUSINESS SCHOOL
IN HAMBURG

HAMBURG SCHOOL OF BUSINESS ADMINISTRATION

Name of higher education institution	HSBA Hamburg School of Business Administration
Web	www.hsba.de/en
Address	Willy-Brandt-Straße 75, 20457 Hamburg, Germany
ERASMUS+ code, OID, PIC	D Hamburg13, OID: E10101858, PIC: 949569085
Location	City center, a stone’s throw from the town hall and the famous Elbphilharmonie, and close to the Alster lake and harbour How to find us?
Key contacts	<div data-bbox="175 1147 347 1292"> </div> <p>Esther STRACKE, Senior Manager International Office, Erasmus Coordinator, Outbound Exchange Phone: +49 (0)40 - 822160-947 Email: esther.stracke@hsba.de</p> <div data-bbox="175 1336 347 1504"> </div> <p>Iris HEINE, Senior Manager International Office, Inbound Exchange, Study Trips Phone: +49 (0)40 - 822160-959 Email: iris.heine@hsba.de</p> <div data-bbox="175 1549 347 1717"> </div> <p>Susanne MÜLLER-USING, Senior Manager Research, Cooperative PhD programme Phone: +49 (0)40 - 822160-911 E-Mail: susanne.mueller-using@hsba.de</p> <div data-bbox="175 1761 347 1908"> </div> <p>Johanna RONNING, Research Office, Library, Research Projects Phone: +49 (0)40 - 822160-956 E-Mail: johanna.ronning@hsba.de</p>



<p>HSBA Quick Facts</p>	<ul style="list-style-type: none"> ○ HSBA is the university for business in Hamburg ○ state-recognised higher education institution founded in 2004 ○ dual and part-time undergraduate and postgraduate degrees ○ more than 1000 students ○ 300+ partner companies in and around Hamburg ○ HSBA graduates are perfectly prepared for the requirements of business and have excellent career opportunities
<p>Unique Features</p>	<p>Private university: small groups and outstanding support from teaching staff</p> <p>Integrated industry-knowledge within the university: case studies, lectures by well-known personalities from the business world, steep learning curves for able students</p> <p>Proximity to the city's business world</p> <p>Access to major companies (e.g. Deloitte, Shell, OTTO group, Hapag Lloyd, Vattenfall, Edding etc)</p> <p>Employability: degree-seeking HSBA students benefit from a mix of theory and in-company training. Exchange students may apply for an internship once they are in Hamburg (subject to visa regulations and German language skills)</p>

COURSE OFFERING

<p>Courses open to exchange, study abroad and Free Mover students from the following degree programmes and language of instruction</p>	<p>Undergraduate:</p> <p>BSc Business Administration (25% English, 75% German) BSc</p> <p>BSc International Management (100% English)</p> <p>BSc Logistics Management (100% English)</p> <p>BSc Business Informatics (25% English, 75% German)</p> <p>Postgraduate:</p> <p>The postgraduate programmes run part-time. An exchange student would not be able to follow a traditional exchange semester with lectures every week. Please view here for detailed information.</p> <p>MSc Business Development (100% English)</p> <p>MSc Digital Transformation & Sustainability (100% German)</p>
<p>Course catalogue and module descriptions</p>	<p>Undergraduate courses- view the module descriptions here Postgraduate courses- module outlines available upon request</p>



DATES

Undergraduate term dates (incl. exams); Induction week/day

There are four terms of approx. three months each. Each term has 8- 10 weeks of classes, exams take place during the last week of each term.

Inbound may stay for one or two terms. Usually, they stay for two terms (=one semester). Three or four terms may be arranged by prior agreement.

- Term 1: early October – mid/ late December
- Term 2: early January – end of March
- Term 3: early April – June
- Term 4: late July – end of September/early October

There is an official induction week for students starting in Term 1 and 2. There are 2 induction days prior to the start of Terms 3 and 4.

Undergraduate academic calendar

[Academic Calendar](#)

Postgraduate semester dates

Exchange periods for postgraduate students (part-time studies):
Please contact our International Office to check the options.

**Nomination deadline
Application deadline**

	Nomination Deadline	Application Deadline
	4 months prior to term start	3 months prior to term start
Term 1 Oct-Dec	1 June	1 July
Term 2 Jan-Mar	1 September	1 October
Term 3 Apr-Jun	1 December	1 January
Term 4 (late) Jul-Sep	1 April	1 May



APPLYING TO STUDY AT HSBA AS VISITING STUDENT

<p>Application documents</p>	<ul style="list-style-type: none"> • Application form • Learning agreement (you may use either the HSBA form or your university's) • Transcript of Records • Passport sized photograph (electronic passport sized photograph as a JPG file with 72 dpi) • Passport copy • Proof of English and/or German proficiency at B2 level • CV (postgraduate applicants only) <p>The link to the application form will be sent to students after nomination.</p>
<p>Language proficiency requirements</p>	<p>Proof of English and/or German proficiency at B2 level according to the European Framework of Reference (required from ALL students except native speakers).</p> <p>As proof of English proficiency, we accept: TOEFL iBT (90 pts), IELTS (6.0), Cambridge Certificates: FCE with Grade A, CAE with Grade A, B or C, CPE with Grade A, B, or C, OR equivalent academic tutor's statement of competence in English. A telephone interview may take place.</p> <p>As proof of German proficiency, we accept: DSH-Test (DSH2 level), TestDaF (TDN 4 or higher), Goethe-Zertifikat C2: Großes Deutsches Sprachdiplom (GDS) OR equivalent academic tutor's statement of competence in German. Other certificates on request. A telephone interview may take place.</p>
<p>Credits</p>	<p>Credits: We recommend no more than 15 ECTS per term (30 ECTS per semester) to avoid course overlapping and a high workload.</p>
<p>Number of workload per credit/unit</p>	<p>1 ECTS = ~25-30 hrs of workload (incl. individual preparation, exams)</p>
<p>Transcript of records</p>	<p>A Transcript of records will be issued no later than 8 weeks after the assessment period has finished.</p>
<p>Language of instruction</p>	<p>English/German</p>



PLAN YOUR STAY

<p>Language Course offered to exchange students (period, duration)</p>	<p>At HSBA: Beginner's course (A1.2) for 20 weeks starting in October (until March).</p> <p>20% discount for HSBA exchange students at a nearby language school. Visit www.colon.de for more information on the school.</p>
<p>Internships at postgraduate level</p>	<p>The postgraduate programmes run part-time. This allows time to work at the same time as studying.</p> <p>Students must plan, organise and conduct their internships independently.</p> <p>Searching and applying for internships must be done well in advance of the semester.</p>
<p>Accommodation close to HSBA</p>	<p>No HSBA student residences. Advice available in the International Student Guide .</p>
<p>Accommodation for visiting staff close to HSBA (recommended hotels)</p>	<p>No HSBA hall of residences. Advice available online.</p>
<p>Estimated living expenses (per month)</p>	<ul style="list-style-type: none"> • rent: very much depends on your demands. You should calculate around EUR 400-900 per month (may include bills) • health insurance: EUR 110 • public transport: EUR 40 - 75 • telephone, internet, radio and TV: EUR 50 • food and drink: EUR 200 • clothes: EUR 60 <p>More information here</p>
<p>Website for exchange students</p>	<p>HSBA Website for inbound students HSBA International Student Committee</p>