

## How to Access Your Digital Diploma

### Important Information for Graduates

#### 1. Confirm Your Email Address

During the graduation clearance process, graduates must ensure that their personal email address is correctly updated in the Student Information System. (Path: Student Information System > Function Menu > Enrollment > Edit Personal Information > Contact Info)

#### 2. Issuance of the Digital Diploma

Upon completion of the graduation clearance procedures and receipt of the physical diploma, the Registration Section will send both the Chinese and English versions of your Digital Diploma to the email address you provided. Delivery will occur **within three (3) working days**.

- If you do not receive the email, please check your spam/junk folder first.
- If the diploma is still not found, contact the Registration Section during office hours.

##### **Office Hours:**

- Summer/Winter Break: Monday–Friday, 9:00 a.m.–4:00 p.m.
- Academic Term: Monday–Friday, 9:00 a.m.–5:00 p.m.

#### 3. Downloading and Saving the File


Please download the Digital Diploma from the email attachment. When renaming the file, do **not** use the symbol “.” (dot) in the file name, as this may cause the system to misinterpret the file format.

#### 4. Verification of the Digital Diploma

To verify authenticity, upload your Digital Diploma to the Ministry of Education’s **Digital Certificate Verification System**. Upload steps are illustrated below:

# Digital Diploma Verification System of the Ministry of Education

<https://dcert.moe.gov.tw>



Ministry of Education, Republic of China (Taiwan):  
**Digital Diploma Verification System**


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Diploma Verification

Upload File

Upload Status

Verification Result



Drag and drop file here  
or [Browse files](#)

How to verify a digital diploma?

1 Upload Digital Diploma

Upload digital diploma from your computer. Drag and drop file into the certification box.

2 Click 'Verify' to proceed verification

Check whether the file was successfully uploaded? If yes, please click 'Verify' to start the verification process.

3 Check the verification result

There are totally three different results: Successful, fail and warning. If not success, please follow the suggested instructions.

[FAQ](#) | [Contact Us](#) | [Privacy Policy](#) | [The Ministry of Education](#)



## Verification Successful

This digital diploma has been verified by the MOE and your university.



## Verification Unsuccessful

This digital diploma has not been successfully verified by your university.



## Warning

This digital diploma is not the newest version, please check and confirm with the issuing institution

※For further question , please contact NTPU Registration Section at  
(02)86741111 #66101-66103 、 66107 、 66254 or email: [register@mail.ntpu.edu.tw](mailto:register@mail.ntpu.edu.tw)