

National Taipei University 2026 International Collaboration Add-on Project

- 1) **Project Basis:** This project is implemented in accordance with the National Taipei University Medium- and Long-Term Institutional Development Plan (2026-2030).
- 2) **Background and Objective:** The National Taipei University International Collaboration Add-on Project (hereinafter referred to as "the Project") is specifically designed to promote the expansion of international academic exchange and collaboration among the University's faculty and researchers, thereby strengthening the University's overall competitiveness and research capacity. The Project encourages faculty members to foster transnational collaboration and exchange, and to establish more substantial and in-depth cooperation in research, learning, and teaching with benchmark universities and key strategic partners, particularly under the constraints of limited resources and opportunities.
- 3) **Project Execution Period:** The Project execution period shall follow the timeline announced by the Office of International Affairs(OIA).
- 4) **Eligibility for Internal Applicants and Partner Institutions**
 - a) **Applicant Eligibility:** Both the Principal Investigator (PI) and Co-Principal Investigator (Co-PI) of the project must be full-time faculty or research staff on the University's payroll. Furthermore, the submitted research project must have already secured funding from the National Science and Technology Council (NSTC), including General Research Projects or Projects for New Faculty Members.
 - b) **Partner Institution Eligibility**
 - An international university ranked among the top 500 globally in the past three years (based on references such as QS or THE rankings).
 - A university that has signed an academic cooperation agreement or a partnership agreement with NTU.
 - Other institutions approved for collaboration by the President of NTPU.
- 5) **Priority for Funding:** Priority funding will be given to collaborations with the University's benchmark universities (e.g., Singapore Management University, The University of Tokyo, Hitotsubashi University, etc.). This is aimed at strengthening multi-faceted ties with these benchmark institutions in academics, and continuously boosting the University's long-term internationalization effort.
- 6) **Disqualification Criteria:** Faculty members who have previously executed international collaboration research projects or grants funded by NTPU are ineligible to apply under the following circumstances:
 - a) The faculty member failed to close the project or submit the final report by the specified deadline.
 - b) The faculty member failed to complete the required publication obligations.

- c) The faculty member participated in a research project funded by NTPU but failed to comply with the relevant regulations.
 - d) The faculty member has committed academic misconduct.
- 7) Subsidy: NTPU will provide a fixed amount of funding as a subsidy to promote academic exchange and collaboration between our faculty/research member and foreign academic institutions. This is achieved through various academic exchange activities, including but not limited to:
 - a) Off-site research for data collection.
 - b) Inviting foreign scholars to NTPU to discuss collaborative projects.
 - c) Holding small group meetings.
 - d) Serving as an Associate Editor or Reviewer for international journals or grant programs.
 - e) Forming interdisciplinary research groups (or cross-domain research clusters).
- 8) Application Period: The application period shall follow the timeline announced by the OIA.
- 9) Application Procedure: Applicants must submit one hard copy and one electronic copy (in ODT format) of the application documents to the Office of International Affairs. The required documents are as follows:
 - a) Add-on Project Proposal (must include the proposed project title, Chinese and English abstracts, international reputation and R&D capacity of the transnational partner institution and personnel, background of team members and cross-domain research composition, budget, project concept, internationalization benefits, etc.).
 - b) Copies of the Approval Letter and the Approved List from the National Science and Technology Council (NSTC) for the international collaborative research project (General Research Projects are the preferred basis).
 - c) Documentation certifying that the partner institution is ranked among the world's top 500 universities.
 - d) Letter of Agreement/Consent from the transnational partner institution or personnel.

Applications with incomplete required documents or those that do not meet the specified regulations will not be accepted for review.

- 10) Review Process and Execution: Following the application deadline, the Office of International Affairs will convene Review Meetings to evaluate the applications based on the number of submissions and the available budget. Applicants whose projects are approved for funding must adjust the project content in accordance with the approved budget amount and the review comments.
- 11) Principles of Financial Subsidy

- a) The total subsidy for each application is generally limited to NTD 300,000. The total number of subsidized projects and the total amount of funding will be determined by the review results of the project proposals and the annual budget.
- b) Applicants may apply for funding to cover the following expenses, based on the actual needs of the project:
- Costs for inviting foreign scholars to NTPU. Round-trip airfare and daily honorarium for foreign scholars visiting Taiwan should primarily adhere to the expenditure standards stipulated in the "Guidelines for Subsidies for Short-Term Visits by International S&T Professionals" of the National Science and Technology Council (NSTC).
 - Research Personnel Costs and Consumables: Research personnel costs are limited to the subsidy of part-time student wages (which must not exceed the hourly rate of the minimum basic wage). Funding for the research manpower costs of the Principal Investigator (PI) and doctoral-level researchers is not allowed. The subsidy limit for research manpower costs is generally set at thirty percent (30%) of the approved budget amount.
 - Overseas travel expenses for participating internal research personnel (including for international collaboration, off-site research execution, and attending international academic conferences, etc.). Travel abroad for attending conferences, visiting, or study must be related to the collaborative project. Relevant documents (such as the agenda, paper acceptance letter, invitation letter for visit, activity schedule, or other supporting documents) must be attached.
 - Other expenses directly related to the execution of the application project.
- c) If the invited person is unable to travel to NTPU but participates via video conferencing (e.g., Google Meet) or other digital technology (e.g., AR/VR virtual reality) for visits, lectures, or technical guidance, the Applicant may apply for costs related to the lecture, guidance, or consultation as needed. These expenses must be budgeted in accordance with Taiwan Executive Yuan's regulations for attendance fees, manuscript fees, lecture hourly fees, and supplementary premiums. The subsidy must not be used for the purchase of equipment, payment to domestic lecturers, or any other expenditures outside the scope of this grant.
- d) Personnel must complete the required leave procedure and secure approval for the travel expenses before departure. If, due to special circumstances, the leave procedure cannot be completed prior to departure, the reasons must be stated. Any changes to the travel itinerary must be approved separately to facilitate travel expense reimbursement.

- e) The budget request in the application form must list the items and amounts to be borne by all collaborating parties. Applicants may also list the partner's existing research projects or readily available resources for reference during the budget review.
- f) The number of subsidized projects per faculty member is generally limited to one (1) per year.
- g) The subsidy funds awarded to the Applicant must be fully expended within the approved fiscal year and substantiated with actual receipts for final reimbursement processing; otherwise, the grant shall be deemed forfeited.

12) Obligations of the Applicant

- a) Reporting and Presentation: The Applicant must submit the Project Implementation Report within two months following the completion of the Project period. Furthermore, the Applicant must participate in an international exchange-related Achievement Presentation within one year after project closure, where the Applicant shall be responsible for the oral presentation of the achievements. The execution results will serve as a reference for future application reviews.
- b) Publication: The Applicant must choose and execute one of the following requirements. The Applicant may reapply for this subsidy only after submitting the relevant documentation of completion before the next application:
 - The Applicant must publish one co-authored paper with the research collaboration partner within three years after the Project ends. The journal where the paper is published must be limited to SCIE/SSCI/A&HCI/SCOPUS international academic journals.
 - If no co-authored paper has been published within three years after the Project ends, the Applicant must submit a Special Project Report detailing the research progress and achievements. Applicants who fail to submit the report by the deadline shall be ineligible to reapply for this Project subsidy until the report is supplemented.
- c) Future Review Standard: The achievements published from this Project will be included as a criterion for the review of future applications for related grants.
- d) Acknowledgment Statement: When publishing the paper, the following statement must be included in the Acknowledgment section, along with the project number: "This work was supported by the National Taipei University International Collaborative Exchange Grant for Faculty (Project Number), officially named the National Taipei University International Joint Research Project, NTPU-IJRP- No.OOOO."
- e) Travel Report: If the Project includes official travel abroad, the traveling personnel

must scan and upload the electronic file of the Travel Report and the Travel Report Review Form, both approved by NTPU President, to the "Government Travel Report Information System" within two and a half months from the date of their return.

- 13) Project Modification or Termination: If the Applicant or the collaboration partner is unable to continue the Project execution during the Project period due to specific reasons, documented proof must be submitted to the Office of International Affairs (OIA). Upon approval by the OIA's ad-hoc meeting, one of the following procedures must be followed:
 - a) Change the Project collaboration partner: The successor must be a faculty member or personnel from the original partner institution.
 - b) Early Project closure: Submit the Project closure report and final paper/thesis, and return the remaining balance of the Project funding.
- 14) If it is found that the Applicant submitted the application using untruthful supporting documents, committed forgery, or caused damage to the University's reputation due to academic misconduct (e.g., high paper similarity index, etc.), the OIA reserves the right to recover all subsidized funding. Furthermore, if such actions result in damage to the rights and interests of any third party, the OIA reserves the right to seek compensation in accordance with the law.
- 15) Other Matters:
 - a) The OIA reserves the right to use the subsidized scheme or project as a reference for promoting related business affairs.
 - b) The subsidy method of this Project may be adjusted based on operational needs and shall be announced before the application period. Any matters not covered herein may be amended at any time, and supplements will be published on the OIA's relevant websites.
 - c) In case of special circumstances, the application may receive discretionary funding upon review and subsequent approval by the University President.
 - d) Project Contact Person: International Cooperation Division, Office of International Affairs, Tel: (02) 8674-1111 ext. 68012.