

GENERAL INFORMATION

Location	Pukyong National University 45 Yongso-ro, Nam-gu, Busan, Republic of Korea (48513)
Office Information	Office of International Affairs A21 (Mirae Building), #101 Web: http://oia.pknu.ac.kr/en/
Contact Information for All Incoming and Outgoing Students	Kippeum Lee Email: oia-china@pknu.ac.kr Phone: +82-51-629-6916

EXCHANGE PROGRAM INFORMATION

Eligibility	Currently enrolled in undergraduate programs at PKNU's partner institutions Language proficiency in either English (B2) or Korean
Nomination	Fall Semester: April 10 Spring Semester: October 10
Application	Fall Semester: April 30 Spring Semester: October 31
Required Documents	Application Form (attached) Letter of Nomination from home university Official Transcript from home university Certificate of Enrollment at Home University Copy of Passport (face page) ID Photo (for student ID) Bank Statement Letter of Recommendation
Notification of Acceptance by Email	Fall Semester: Late June Spring Semester: Late December
Acceptance Packet Sent by	Fall Semester: Early July Spring Semester: Early January * Acceptance Packet includes Certificate of Admission, Letter of Acceptance, Pre-arrival Information Sheet and other necessary information.
Academic Calendar	Fall: September 1 – December Spring: March 2 – June * Each semester is for 15 weeks.
Issuance of Transcripts	Fall: Mid-January Spring: Mid-July

EXCHANGE PROGRAM INFORMATION

Courses

Most of courses are taught in Korean, but a variety of courses are offered in English. The list of courses taught in English will be available one or two months prior to each semester. The list will be sent to all accepted exchange students by Email with instructions on course registration. Exchange students can take up to 18 academic credits per semester. If students would like to learn Korean Language, they could participate in the Korean Language Program during the semester with discounted price.

Credit Transfer

All our courses are credit-bearing courses and are acknowledged at most university and institutions. However, it is better that students consult academic officials at their home universities about credit transfer prior to the program begins. It is students' responsibility to consult properly, and it is their home university's authority to decide on the credit transfer.

*3 Credit Hours: 45 contact hours

*2 Credit Hours: 30 contact hours

Grading Scale

A+	A0	B+	B0	C+	C0	D+	D0	F
95-100	90-94	85-89	80-84	75-79	70-74	65-59	60-64	0-59
4.5	4.0	3.5	3.0	2.5	2.0	1.5	1.0	0

Housing

All exchange students are automatically assigned to a room (shared) at on-campus dormitories. The dormitory fee for one semester is around KRW 2,000,000 which includes three meals per day at the cafeteria. Students can find an accommodation outside the campus if they want.

National Health Insurance

All exchange students are required to enroll Korean National Health Insurance. They will be automatically enrolled on the same day of alien registration after they arrive in Korea. More detailed information will be provided to the accepted exchange students.

PKNU Student Buddy Program

PKNU student buddy will help exchange students adjust to a new life at PKNU. PKNU buddy will contact exchange students via Email prior to their arrival in Korea.

Passport-sized Photo

APPLICATION FORM FOR INTERNATIONAL STUDENTS

Please fill out the below and submit the application in PDF.

STUDENT PERSONAL INFORMATION

Last Name	First Name	Middle Name	
Date of Birth	DD / MM / YYYY	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female
Nationality			
Mailing Address			
Email			
Mobile			
Passport Number		Valid Date	DD / MM / YYYY

SENDING INSTITUTION INFORMATION

Home University			
Currently Studying	<input type="checkbox"/> Undergraduate	<input type="checkbox"/> Postgraduate	<input type="checkbox"/> Doctorate
Major			
Year Level	<input type="checkbox"/> 1 st year <input type="checkbox"/> 2 nd year	<input type="checkbox"/> 3 rd year <input type="checkbox"/> 4 th year	GPA

INTERNATIONAL OFFICE AT SENDING INSTITUTION

Name of Responsible Person			
Office Address			
Email			
Telephone			
Signature		Date	DD / MM / YYYY

PROGRAM DETAIL

Exchange Period <i>(Choose one.)</i>	<input type="checkbox"/> Spring (March - June) <input type="checkbox"/> Fall (September - December) <input type="checkbox"/> Full Year (2 semesters)
Proposed Department (Major) at PKNU	Please visit the below link to find departments or majors. https://www.pknu.ac.kr/eng/18
Accommodation	<input type="checkbox"/> On-campus Accommodation (dormitory) <input type="checkbox"/> Off-campus Accommodation <i>* Please note that it is student's responsibility to find an accommodation outside the campus.</i>

KOREAN LANGUAGE PROFICIENCY

Please indicate your proficiency in Korean language	<input type="checkbox"/> Advanced <input type="checkbox"/> Basic <input type="checkbox"/> High-intermediate <input type="checkbox"/> None <input type="checkbox"/> Intermediate
Test of Proficiency in Korean (TOPIK) LEVEL	<input type="checkbox"/> LEVEL 1 (TOPIK I) <input type="checkbox"/> LEVEL 3 (TOPIK II) <input type="checkbox"/> LEVEL 5 (TOPIK II) <input type="checkbox"/> LEVEL 2 (TOPIK I) <input type="checkbox"/> LEVEL 4 (TOPIK II) <input type="checkbox"/> LEVEL 6 (TOPIK II)

APPLICATION CHECK-LIST

- Application Form with a photo attached in PDF
- Study Plan
- Declaration of Finances and Bank Statement
- Official Transcript in English
- Certificate of Enrollment at Home University
- Copy of Passport
- 1 Passport-sized photo with white back ground in JPG
- Evidence of Korean Language Proficiency (if applicable)

Student's Signature		Date	DD / MM / YYYY
----------------------------	--	-------------	----------------

STUDY PLAN

Please write in English or Korean with maximum 2 pages including the motivation for studying at PKNU and plan after returning to your home university.

Student Name	Home University

DECLARATION OF FINANCES

Please submit this form with the bank statement attached.

Last Name	First Name	Middle Name
Home University		

Estimated Student Expenses

These expenses are based on the on-campus accommodation.

One Semester	Two Semesters
Housing and Meal Plan: USD 2,500 Personal Expenses: USD 3,000 Other (books, health insurance): USD 2,000 TOTAL: USD 7,500	Housing and Meal Plan: USD 5,000 Personal Expenses: USD 6,000 Other (books, health insurance): USD 4,000 TOTAL: USD 15,000

Student's Source of Funds

1. Personal or Family Savings

If the student is partially or fully supported by personal savings

Amount	USD
Bank Name	

2. Parents and/or Sponsors

Parent's or sponsor's signature is required.

Amount	USD		
Parent or Sponsor Name			
Relationship to Student			
Signature		Date	DD / MM / YYYY

This is to certify that the information provided here is correct and complete.

Student's Signature		Date	DD / MM / YYYY
---------------------	--	------	----------------