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Website	https://ciec.kwansei.ac.jp/study/exchange/	
Staff & Contacts	Incoming Exchange Coordinator Ms. Amina DANTE M. Yuki KITAGAWA incoming@kwansei.ac.jp	Outgoing Exchange Coordinator outgoing@kwansei.ac.jp Partnerships Coordinator ciec-partnership@kwansei.ac.jp
Number of Incoming Exchange students	2023 Fall: 180 students 2024 Spring: 200 students (tentative)	
Partner Universities	200 in 45 countries and regions (As of December 2023)	

◆ Exchange Program

Program Outline	Contemporary Japan Program (CJP) There are two study tracks available within the CJP. Students can choose one of the following study tracks: - Japanese Language Track , for students who wish to focus on their Japanese language studies - Modern Japan Track , for students who wish mainly to learn about Japan via English-taught courses through a variety of subjects.
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Eligibility	Must be an undergraduate or graduate student nominated by a KGU partner institution.
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Language Requirements	Japanese Language Track	Modern Japan Track
	Students must at least be able to fluently read, write, understand and pronounce the Japanese Hiragana and Katakana phonetic scripts by the time they arrive in Japan.	N/A
English	As a number of elective courses are held in English, students whose native language is not English are expected to have an English proficiency equivalent to a TOEFL iBT® score of 71 or higher. Students are not required to submit any certifications for English proficiency.	

Available Period of Study	One Semester or Full Year	Start: Fall or Spring
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Language of Instruction	Japanese or English
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Application Deadlines	All required hard copies of application documents must arrive at KGU by the following dates:	
	Fall Semester intake	April 15
	Spring Semester intake	November 15

Application Process	Application information can be found on the following webpage and is updated around two months before each deadline: https://ciec.kwansei.ac.jp/study/exchange/prospective/apply.html
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Program Dates (tentative)	Fall Semester	
	Designated Arrival Date	Early to mid-September
	First Day of Classes	Late September
	Winter Break	Late December – Early January
	Last Day of Classes	Mid to late January
	Final Examination Period (*1)	Late January
	Winter Intensive Period for students who enroll at KGU for two semester beginning in the Fall	
	First Day of Classes	Early February
	Last Day of Classes	Mid-March
	Spring Semester (Academic calendar for the Spring will be finalized in Nov.)	
	Designated Arrival Date	Mid-March
	First Day of Classes	Early April
	Last Day of Classes	Mid to late-July
	Final Examination Period (*1)	Late July – Early August

Note: Classes may be held on some Japanese national public holidays.
(*1) Final Examinations for courses listed under "Other Elective Courses" may take place during the KGU Regular Class Examination Period.

◆ Scholarship

KGU-Sponsored Scholarships	Exchange students can apply for a scholarship through KGU along with their application to KGU. Applicants will be informed if they will receive the scholarship roughly a week before arriving in Japan. However, there are circumstances in which students may not be informed until after their arrival in Japan. Note: Please be informed that the number of available scholarships has decreased over the last several years, and that applicants should not expect to receive a scholarship. All students must plan for financing their exchange without the help of this scholarship.
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Other Scholarships	US-Japan Bridging Foundation (US students only): http://www.bridgingfoundation.org/ Japan-Taiwan Exchange Association (Taiwan students only): https://www.koryu.or.jp
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◆ Accommodation							
Accommodation is NOT Guaranteed	Beginning with the Spring Semester 2024 intake, all nominated students will be eligible to apply for KGU-arranged accommodation. While KGU cannot at this time guarantee that all nominated students who apply for KGU-arranged accommodation will receive a housing placement, the KGU Residence Center will make every effort to accommodate as many students as possible. <i>More details can be found here.</i>						
◆ Courses Offered							
Mandatory Courses	<p>Mandatory Japanese Language Courses (JLC) for Japanese Language Track Students</p> <ul style="list-style-type: none"> ✓ 5 class per week ✓ Taught in Japanese <p>JSC Modern Japan Seminar for Modern Japan Track Students</p> <ul style="list-style-type: none"> ✓ 1 class per week ✓ Taught in English 						
Elective Courses	<p>Elective Japanese Language Courses (JLC)</p> <ul style="list-style-type: none"> ✓ Taught in Japanese ✓ Availability depends on Japanese level of student <p>Elective Japan Studies Courses (JSC)</p> <ul style="list-style-type: none"> ✓ Taught in English ✓ Wide variety from 5 categories: Art & Culture, Linguistics, Politics & International Relations. Society, Business & Economy <p>Intercultural Collaborative Learning Courses (ICLC)</p> <ul style="list-style-type: none"> ✓ Taught in Japanese ✓ Availability depends on Japanese level of student <p>Other Elective Courses</p> <ul style="list-style-type: none"> ✓ Taught in English ✓ Large selection of courses offered by other Undergraduate and Graduate schools of KGU. <p>Regular University Courses</p> <p>Students who possess an extremely high ability of Japanese can enroll in regular university courses conducted in Japanese if they meet the either one of the following requirements:</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">1. Pass level N1 of the Japanese Language Proficiency Test before arriving in Japan.</td> <td style="width: 50%;">2. Obtain a high score on the placement test.</td> </tr> </table>	1. Pass level N1 of the Japanese Language Proficiency Test before arriving in Japan.	2. Obtain a high score on the placement test.				
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Course List	The course list can be found in the latest CJP Brochure .						
Online Syllabus	https://syllabus.kwansei.ac.jp Use online syllabus tool above to search for course code listed in the latest CJP Brochure (See link below).						
Course Load (per week)	Exchange students must register and attend more than 10 hours of classes per week. To fulfill this requirement, registering and attending at least 7 periods every week is necessary.						
Credits at KGU	<table border="1" style="width: 100%;"> <thead> <tr> <th></th> <th>One Credit Hour (Actual Teaching Hours)</th> </tr> </thead> <tbody> <tr> <td>Language Courses</td> <td>22.5 hours</td> </tr> <tr> <td>Lectures & Seminars</td> <td>11.25 hours</td> </tr> </tbody> </table> <p>Exchange students cannot register for more than 24 KGU credits per semester.</p>		One Credit Hour (Actual Teaching Hours)	Language Courses	22.5 hours	Lectures & Seminars	11.25 hours
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◆ Other Information							
KG Buddies	Acting as partners the exchange student's first semester, KGU local student volunteers assist the exchange students in their life on and off campus.						
Global Student Network (GS)	The GS Network is the official student group endorsed by CIEC and provides various supports to exchange students during orientation. They also plan and hold cultural exchange activities for both exchange students and KGU students over the course of the year.						
Transcripts	Two grade transcripts will be sent to the home institution after the last semester of the student's exchange ends. The home institution will give one copy to the student and keep one for their records. The transcripts will be sent out in the following periods: <table border="1" style="width: 100%;"> <tr> <td>Spring Semester (WIP)</td> <td>Early September</td> </tr> <tr> <td>Fall Semester</td> <td>Early March</td> </tr> </table>	Spring Semester (WIP)	Early September	Fall Semester	Early March		
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Bringing Prescription Drugs to Japan	Certain requirements and rules apply when bringing or sending medicines for personal use into Japan. These rules and requirements differ depending on the type and amount of medicine being imported. <ul style="list-style-type: none"> ※ For general information concerning the import of medicines into Japan for personal use, please refer to the following web page of the Ministry of Health, Labour and Welfare in Japan: https://www.mhlw.go.jp/english/policy/health-medical/pharmaceuticals/01.html ※ For information concerning narcotics, psychotropic medicines and other controlled substances (including ADHD medication), please refer to the following web page: https://www.ncd.mhlw.go.jp/en/application2.html 						

**KWANSEI GAKUIN UNIVERSITY
EXCHANGE PROGRAM
2024 FALL SEMESTER INTAKE
NOMINATION INSTRUCTIONS FOR PARTNER INSTITUTIONS**

Please refer to the email by Fuyuko KITAZAWA sent out to partners on July 25 titled "KGU 24/25 exchange numbers" for details about how many exchange spots you have left to use for the upcoming semester. If you cannot locate said email, please contact the [KGU Incoming Team](#).

NOMINATION:

In an effort to have a better idea of numbers coming to us, we have decided to open the nomination process ahead of the application one.

The nomination deadline is March 10.

[2024 Fall Semester Intake - Student Nomination Link](#)

Once received, we will confirm your nomination and email you if changes are necessary.

※ We understand that some partner institution may not yet be able to nominate their students due to internal process deadlines. Such partner institutions should notify us of the number of students they intend on nominating by the above deadline.

APPLICATION:

The application process will be open from March 1 to April 15.

Once we receive your nomination through the above online form and check it, we will contact you and your student(s) regarding the application process.

SUBMISSION OF APPLICATION DOCUMENTS:

For this upcoming semester, we are happy to be accepting digital submission of complete application documents.

The students will be instructed to send their full application to you for review and submission.

Please gather all the documents from your students into a ZIP (archive) folder and use the below link to submit your students' full application:

[KGU Exchange Program - Application Upload Form](#)

Do not hesitate to contact the KGU Incoming Team with any questions or concerns.

KGU Incoming Exchange Team (incoming@kwansei.ac.jp)

Sensitive Personal Information

Please note that in order to facilitate the stay of exchange students, KGU may share your students' Sensitive Personal Information with third parties.